

SPARC Executive Committee Meeting 5-19-15

Attendees:

Jay Sims
Tina Hale
Mark Stephens
Mike Maddox
Rachel Jabr
Amy Mathes
Linda Angarola
Jamie Byrd
Alan Ninness
Bill Sandusky
Larry Bush
Brad Robinson

Introductions:

Introductions made

Updates and announcements:

- None

This is the Interim Executive Committee- the full executive committee will be installed in October

New Business:

Election of Officers

President – Mike Maddox nominated by Larry Bush and seconded by Amy Mathes, all approved, no opposition. Mike accepts

Vice President - Bill Sandusky nominated by Alan Ninness , seconded by Mark Stephens, all approved, no opposition. Bill accepts

Secretary –Rachel Jabr nominated by Jay Sims, seconded Amy Mathes, all approved, no opposition.

Treasurer - Larry Bush volunteered Mark Stephens nominated, seconded Amy Mathes, all approved, no opposition.

How often this group to meet? Initially, (thru October) – monthly (after that at least quarterly and call special meetings as needed) – all agreed. Calling in will continue to be an option.

It was suggested that the executive committee look into Director’s and officer’s liability insurance and bonding.

Mike explained the ASPR funding as follows:

Each hospital in our region receives \$10,000. The RHCC receives approximately \$250,000 and the coalition in the Marion region receives \$86,927. If any hospital in the region declines the grant, the hospital funding is should stay in the region. Currently there is one hospital that will not participate in the ASPR grant this upcoming year.

Coalition Partners will have the opportunity to apply for “special projects”. The Executive committee will rank the special projects and determine funding. They will need to determine project amount and how it supports the hospital preparedness. Coalition partners will need to identify a 10% match and then expend the money and get reimbursed by IDPH. IDPH will send a grant document to the requester. Must be an active member of SPARC to apply for funding. At some time we need to develop membership application. Membership section of the bylaws reviewed.

Consideration should be given to how much money is needed to maintain the SPARC administration?

Training opportunities – Hazmat and Decon, med surge, exercising, etc.

The question arose as to can we identify “x” amount of dollars to each discipline? Answer, not with the ASPR grant

Committee to establish special projects application guidelines:

- Mark Stevens
- Allan Ninness
- Mike Maddox
- Jamie Byrd

Capability Improvement Plan for the HPP program reviewed.

Coalition needs to approve the capabilities improvement Plan. (was due May 16).

Capabilities plan reviewed with the following suggestions:

- Eliminate “by Hospital” Goal FY 16 –
- Change Health System Recovery from Medium to High importance (first two).
- Add “raise awareness of community partner’s roles in planning and response and determine how to better integrate. (administration)”

Motion to approve with changes – Rachel Jabr, seconded Jaime Byrd. All approved, no opposition

We need to review and combine LHD, EMA and Hospital Strategic plans and include other coalition partners. For now these will used these side by side.

Sub- committee volunteers:

- Add Rachel Jabr to Communication and Public Information and Community Outreach Committees.

EMA has a public info group as well as LHD. Hospitals have individual PIOs.

- Business and Industry – Tina Hale and Allan Ninness.
- Pre hospital – Bill Sandusky

Committees should submit a written report to Rachel at least 1 week before general meeting.

Independent living centers should be members of this coalition.

Open Discussion:

- 4th annual disaster preparedness conference.– one day conference October 15 at the Marion Pavilion. Committee members include: Mike Maddox, Judy Courter, Shirley Spangler, Kelly Huddelston, Kevin Gillespie, Terry Fulk, Amy Mathes, Dawn Tondini, September McAdoo, Rachel Jabr, Jay Sims, and others.

Anticipated need is \$12,000. Decision regarding funding the conference was tabled to next meeting.

Next meeting: June 11 (Wednesday) at 1pm-2:30

- Conference
- Guidelines for special projects

Bill moves to adjourn, seconded by Rachel, all approved

Minutes approved by the SPARC Executive Committee on June 11, 2014